



Finance & Operations Committee of the Whole Report
Monday, November 14, 2022
Via Zoom
10:30 a.m.

1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES

2. PRESENTATION (10 MINUTES)

There was no presentation; however, it was noted that with the new Board taking office and the committee appointments being reviewed, Trustee Elaine Young will be the new Chair of the Finance and Operations Committee

3. PROJECT UPDATES

a. Oceanside Community Track/Fundraiser

Trustee Young reminded the committee of the upcoming fundraising dance on November 25 at 7pm. Director of Operations Munro shared that he will be meeting with Koers Engineering and Ross River to review the Track cost estimates. It is anticipated that once the revised estimate is completed, the Steering Committee will meet to share the progress to date and will include the new Council appointees.

b. Operations - Prism Report Recommendations

Director of Operations Munro shared that the recommendations from the Prism Engineering Report will be included in the capital planning and operational planning going into 2023. He indicated that two Electricians will be hired for a year to support this work, highlighting that bringing the work inside will create efficiencies. It was also shared that recruitment for a Manager of Operations has begun and that it is anticipated to support this and other project work as necessary.

4. ITEMS FOR DISCUSSION

a. Mandate Wording – Trustee Young introduced the new wording for the Committee’s mandate for discussion. It was shared that with the work of the Climate Action Task Force now complete, the Committees of the Whole were recognizing the additional context to which matters are presented and discussed. There was general discussion regarding the use of the word sustainable vs environmental and it was felt that the inclusion of “toward environment sustainability” was more reflective of the intention to include these topics into the agenda.

5. INFORMATION ITEM

a. Dissolution of Climate Action Task Force

Trustee Austin shared that the Climate Action Task Force was being dissolved after discussion by the Board. She shared that the original intention was for the Task Force work to be short term in nature and to make recommendation of embedding Climate Action initiatives into the governance model. Going forward these items would now be supported in the Committees of the Whole structure, specifically within the Finance and Operations and the Education agendas. It was confirmed that the initiatives and conversations regarding sustainability would continue but within the mandates of the Committees of the Whole.

b. School District Field Trip Rates

Secretary Treasurer Amos provided background to the rationale for reviewing District rates and fees, citing rising fuel and other costs as pressuring the district's budget. He noted that transportation fees and facility rental rates were recently discussed and forwarded to the Committee for further consideration. Secretary Treasurer Amos explained that field trip rates are charged to schools for use of school buses for field trips on a cost recovery model for wages and fuel costs. Recognising that these fees have not been reviewed for several years it was determined to be time to adjust them accordingly. The new rates will be effective January 1, 2023 and will not affect the current District practice of using budget funds to subsidize the field trip costs.

c. 2021-2022 Statement of Financial Information (SOFI)

Secretary Treasurer Amos reviewed the purpose and statutory nature of this report, and the requirement within the Financial Information regulation.

6. ITEMS FOR RECOMMENDATION TO THE BOARD

a. Statement of Financial Information

To receive the Statement of Financial Information (SOFI) Report for the year ended June 30, 2022.

b. Revised Mandate Wording

To adopt the mandate "to discuss and make recommendations to the Board toward environment sustainability and on financial matters and matters pertaining to facilities, maintenance, technology and transportation."

7. FUTURE TOPICS

8. NEXT MEETING DATE:

Monday, January 16, 2023 at 10:30 via zoom

9. ADJOURNMENT